

## Yale University President's Public Service Fellowship

Proposal for Fellowship Placement • Summer 2017

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- Organization: **New Haven Free Public Library**
- Full street address of organization: **133 Elm St. New Haven, CT 06510**
- Website: **www.nhfpl.org**
- Name and title of the Direct Supervisor (*please note: the Direct Supervisor must be available to supervise Fellow on a daily basis*): **Luis Chavez-Brumell—Manager of Young Minds and Family Learning**
- Phone number and e-mail address of Direct Supervisor: **203-946-8132, lchavez-brumell@nhfpl.org**
- Placement dates (*8-11 weeks between Tuesday, May 30 and Friday, August 11, 2017*): **May 30 - August 11, 2017**
- Are placement dates flexible? If so, please describe: **The fellow can start a couple of weeks later if they prefer.**
- Hours of the program (*placements should be equivalent to full-time*): **Mondays 10-6, Tuesdays 12-8, Wednesdays 10-6, Thursdays 10-6, Fridays or Saturdays 10-5**

### Placement Description

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- Organization description (*Mission statement, population served. 150 words or less.*): **The New Haven Free Public Library is a community treasure focused on creating experiences for all ages that support cultural connections, economic engagement, lifelong learning, and young minds. The Library serves as a powerful force as we create strong neighborhoods, acknowledge the academic success of every school child, and help the city become a job generator.**

**The NHFPL has five locations throughout the city as well as a Readmobile and 24/7 digital branch, which includes downloadable materials such as children's books. The mission of the New Haven Free Public Library is to ensure that all of New Haven's**

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Completed proposals must be e-mailed to [karen.king@yale.edu](mailto:karen.king@yale.edu) by **Tuesday, December 1, 2015**.

Questions? Call the Yale Office of New Haven and State Affairs: (203) 432-8613

**citizens have full and unlimited access to information and knowledge so that they may meet the needs of daily living, have opportunities for self-education, and participate successfully in self-government.**

- Please write a 1-2 sentence summary of the work that the Fellow would be conducting (50 words or less):  
**The Fellow will work with program staff to tutor children ages 5-8 on their reading skills, track attendance at tutoring sessions and Family Nights, and provide general help as needed in the library.**
- Please write a complete description of the specific project you propose and list the duties/outcomes expected of the Fellow. (*Suggested length: one to two pages.*)  
**This summer marks the fifth year of the NHFPL's nationally recognized READy for the Grade program which is designed to prevent "summer slide," the drop in children's reading levels from June to September. We work to instill a love of reading in children and their families through family reading nights and tutoring check-ins at the Courtland Wilson Library branch. Incentives are offered to families for participation and completion of the program. The results of the past four years of our READy for the Grade Program were outstanding. This year, 75 percent of the children met the goal of maintaining (11 percent) or exceeding (64 percent) their spring reading scores.**

**The program will consist of group tutoring sessions at least twice a week. In addition participants and their families are invited to have a free dinner and work on literacy skills together during Family Night which occur every Thursday evening for the duration of the program.**

**Grant staff is responsible for planning and presenting group tutoring sessions and well as the Family Nights. The Yale Presidential Public Service Fellow will work along with three or four other grant staff members who are veterans of the program.**

**During the hours tutoring is not occurring, the Yale fellow will help with program planning, data keeping or with other summer reading duties in the Courtland Wilson branch.**

**The Yale Fellow will be expected to help in all aspects of the program including:**  
**-Calling families to check-in on their progress with the program**  
**-Keep track of attendance and activities the children participate in**

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- Working at the library to help children find books and work on literacy skills on our iPads, as well as small group and one-on-one reading tutoring
- Plan tutoring sessions along with other staff
- Arrange for entertainment and performers to visit

To learn more about New Haven Free Public Library's READy for the Grade program please review the following resources:

Linda Jacobson mentions our program in her article "Get Ready for Endless Summer Learning" which is published on Library Journal (<http://www.slj.com/2016/03/industry-news/get-ready-for-endless-summer-learning/>).

Our READy for the Grade program handouts were included in Urban Library Council's "the Online Toolkit to Expand Summer Learning-Compiled List of Tools and Resources" (<http://www.urbanlibraries.org/compiled-list-of-tools-and-resources-pages-511.php>).

- Specific skills/experience required for the project (*Please list*):
  - Experience working with school age children
  - Spanish speaking a plus
- Additional requirements (e.g. a car or weekend working hours). If a car is required, please include information regarding parking arrangements and mileage reimbursement):
 

**Your work assignment will be our Courtland Wilson Library at 303 Washington Ave. which is easily accessible by bus. There is also one day a week when you will be at the Main Library at 133 Elm St.**
- Briefly describe the work that Yale PPSF Fellows have done with your agency in the past and present. If you have not worked with Yale Fellows, please describe any work that Yale students have done with your agency.
  - For the past two summers (2015 & 2016), we had Yale fellows for this same exact position.
  - Four summers ago, a Yale fellow cataloged and researched our entire rare book collection in order to help us determine its value and what items we should keep. She also helped us with our Summer Reading program, signing up participants and working at our family nights.

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