• Organization: Believe in Me Empowerment Corporation

• Full street address of organization (Fellows must be provided with a desk and computer at placement site and cannot work remotely): 423-427 Dixwell Ave, New Haven, CT 06511

• Website: www.BIMECnewhaven.com

• Name and title of person who will be the Fellow’s direct supervisor (the supervisor must be available to supervise Fellow on a daily basis): James Walker, CEO

• Phone number and e-mail address of proposed direct supervisor: 203-772-2771/bimecnewhaven@gmail.com

• Placement dates: (8-11 weeks between Tuesday, May 26 and Friday, August 7, 2020)

• Are placement dates flexible? If so, please describe: No

• Proposed work schedule (placements should be equivalent to full-time and not more than 37.5 hours/week): Monday 11-7, Tuesday thru Friday 9:00 to 5:00 PM
Placement Description

- **Organization description (mission statement, population served. 150 words or less.):** The mission of Believe in Me Empowerment Corporation (BIMEC) is to improve the lives of children, young adults and their families impacted by and or affected by incarceration. The agency provides hope, opportunities and supportive services for families in New Haven in order that they may overcome challenges, reach their full potential and become productive citizens. BIMEC's goals include delivering excellent services that empower youth and adults, to instill life-long commitment to community, through academic achievement, critical thinking, self-assurance and community enrichment.

- **Write a 1-2 sentence summary of the work that the Fellow would be conducting (50 words or less. This will be used as your organization’s project description summary on the PPSF website, so be succinct):**

  The fellow will work primarily with our Supportive Recovery Housing Program providing Case Management Services. They will also participate with youth outreach and engagement as well as other tasks as needed.

- **Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow. (Suggested length: one to two pages.)**

  BIMEC is a community social services agency that provides supportive housing and case management services. We have capacity to house 32 men and 8 women for 60 days at two separate facilities. This program supports men and women recently released from prison who are reintegrating back into the community and rebuilding relationships with their families. Support services include case management, counseling, self-help groups, housing and employment education and referrals. The Supported Recovery Housing Program offers self-directed treatment options, both traditional and non-traditional, for eligible adults with a substance use disorder and/or mental health disorders. The program provides a sober housing environment, case management services, group supported recovery programming, and referrals to resources to assist with basic needs.

  The Yale Fellow will perform duties similar to that of a case manager. The case manager is the backbone of his/her clients. The position requires him/her to extract the history of the client, analyze the psychology, determine the needs, and coordinate with relevant departments or individuals to make sure that the client’s needs are fulfilled. Within groups, the Yale Fellow will participate in the co-facilitation of cohort groups, maintain case files (Intake, Release of Information (ROI), notes and
follow up assessments), provide intervention techniques for youth, ensure relevant discussion, assist youth with rational reasoning and thought, and provide productive conclusion at sessions end. The Yale Fellow will also ensure that each student completes an intake and has follow up assessments to determine progress or supportive needs and assist with recruitment efforts. The Yale Fellow will assist in follow up on recommended referrals; communicate with student support network, family, school, DCF, juvenile authorities, and community stakeholders, as well as assist with recruitment efforts. The Yale Fellow will keep detailed records of every case, every home visit, every referral and every contact with resources on client’s behalf, input accurate and complete data for all contacts with clients into agency database, ensure that all documents submitted on behalf of a client are valid, serve as a patient advocate, and enhance a collaborative relationship to maximize the patients’ and families’ ability to make informed decisions.

One expected outcome for the Yale Fellow is become proficient in all job tasks through structured support and trainings by their direct supervisor and staff. Another expected outcome is to train Yale Fellows, who ultimately, will become licensed psychologists/social workers, prepare to assume entry-level positions in a variety of healthcare settings, such as the public sector, nonprofit social services, academic settings, or medical centers. By the end of the training program, the fellows should develop a full range of clinical psychology skills required for independent practice with demonstrated competence in a variety of clinical areas.

- List specific skills/experience required for the project:
  - Proficient communication skills
  - Professional commitment
  - Knowledge base of social work practice
  - Empathy
  - Objectivity
  - Computer literacy and proficiency in basic computer programs (word, excel, power point, internet, etc.)
  - Ability to adhere to the Code of Ethics
  - Respectful and professional etiquette
  - Being punctual and dependable
  - Prioritizing responsibilities
  - Completing assignments on time
  - Good documentation skills
  - Ability to thoroughly document conversations and actions regarding case management
• Possess good interpersonal skills
• Experience working with persons in crisis
• Experience with at risk youth
• Hands on experience with community service projects

• Additional requirements (e.g. a car or weekend working hours). If a car is required, include information regarding parking arrangements and mileage reimbursement): A car will not be a work requirement. The Yale Fellow must be able to provide own transportation to and from the worksite.

BIMEC is a short distance from the main Yale University Campus and resides on a direct bus route. For those using personal transportation there is ample on street parking.

• Briefly describe the work that Yale PPSF Fellows have done with your organization in the past and present. If you have not worked with Yale Fellows, describe any work that Yale students have done with your organization.

We had the pleasure to work with Yale Fellows, over the past five years. Their work encompassed two of our major programs, Camp SHINE! for Children of Incarcerated Parents and our Supportive Recovery Housing Program for individuals with mental illness, persons in recovery and the re-entry population. Yale Fellows worked with adults and youth ages 5 and up, provided case management services, youth development and mentoring services. Our Yale Fellows assisted and co-facilitated group activities and initiated group discussion and lesson plan development. They also participated recreational activities and attended field trips.

Yale Fellows actively engaged with BIMEC’s male residents in our Supportive Recovery Housing Program, conducting intake assessments, case management and recovery-oriented groups. In addition to participating in direct programming, they also provided outreach participating in community and re-entry meetings and other public events.