Yale University President’s Public Service Fellowship
Proposal for Fellowship Placement • Summer 2020

- Organization: New Haven YMCA Youth Center

- Full street address of organization (Fellows must be provided with a desk and computer at placement site and cannot work remotely):
  - 50 Howe Street, New Haven, CT 06511

- Website: https://cccymca.org/locations/newhaven/

- Name and title of person who will be the Fellow’s direct supervisor (the supervisor must be available to supervise Fellow on a daily basis):
  - Darryl J. Brackeen Jr. (District Executive Director)

- Phone number and e-mail address of proposed direct supervisor:
  - 203-776-9622

- Placement dates (8-11 weeks between Tuesday, May 26 and Friday, August 7, 2020): May 26th, 2020- July 10th, 2020
- Are placement dates flexible? If so, please describe: Yes, the placement dates are flexible to the transition of our After-school programming and our incoming camp season.

- Proposed work schedule (placements should be equivalent to full-time and not more than 37.5 hours/week):
  - Monday-Friday- 10am-5:30pm

Placement Description

- Organization description:
The New Haven YMCA Youth Center is a branch of the Central Connecticut Coast YMCA. Our mission is to put Judeo-Christian principles into practice through programs that build a healthy spirit, mind and body for all. The Y makes accessible the support and opportunities that empower people and communities to learn, grow and thrive. With a focus on youth development, healthy living and social responsibility, the Y nurtures the potential of every youth and teen, improves the nation’s health and well-being, and provides opportunities to give back and support neighbors.

- **Write a 1-2 sentence summary of the work that the Fellow would be conducting**

This position supports the mission and work of the Y, a leading nonprofit, charitable organization. Volunteers at the Central Connecticut Coast YMCA are the heart and soul of our foundation. As an Program Development Fellow one will help to maintain a supportive positive atmosphere that welcomes and respects all individuals, responds to organizational needs, and promotes the Y’s core values. Under the leadership of the District Executive Director, fellow will gain exposure to the daily program operations of the Y, its programs, and impact in the community.

**Essential Functions:**
Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The essential functions of this position include, but are not limited to the following:

Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow. *(Suggested length: one to two pages.)*

- Engaging Community: Builds bridges with others in the community to ensure the Y’s work is community-focused and welcoming of all, providing community benefit.
- Communication & Influence: Listens and expresses self effectively and in such a way that engages, inspires, and builds commitment to the Y’s cause.
- Emotional Maturity: Demonstrates ability to understand and manage emotions effectively in all situations.
- Inclusion: Values all people for their unique talents, and takes an active role in promoting practices that support diversity, inclusion, and global work, as well as cultural competence.
- Volunteerism: Engages volunteers and promotes social responsibility at all levels of the organization

**Experience, Education, and Qualifications:**
• Must be actively enrolled in an collegiate program
• Excellent interpersonal skills are critical and essential to the success of this position.
• Proficiency in Microsoft Office (Word, PowerPoint, Excel, and Publisher).
• Effective communication skills necessary to inform, counsel, motivate, and support employees.
• Ability to work in a fast-paced, team-oriented environment.
• Excellent organizational skills and attention to detail.
• Experience in an office environment preferred.

List specific skills/experience required for the project: