Proposal for Fellowship Placement • Summer 2020

• Organization: Solar Youth

• Full street address of organization (Fellows must be provided with a desk and computer at placement site and cannot work remotely): 53 Wayfarer St., New Haven, CT 07515

• Website: www.solaryouth.org

• Name and title of person who will be the Fellow’s direct supervisor (the supervisor must be available to supervise Fellow on a daily basis): Joanne Scuilli, Executive Director

• Phone number and e-mail address of proposed direct supervisor:
  joanne@solaryouth.org, 203-387-4189

• Placement dates (8-11 weeks between Tuesday, May 26 and Friday, August 7, 2020): May 26-August 7, 2020

• Are placement dates flexible? If so, please describe: Start date is flexible.

• Proposed work schedule (placements should be equivalent to full-time and not more than 37.5 hours/week):

Placement Description

Organization description (mission statement, population served. 150 words or less.): Solar Youth, Inc. is a New Haven-based non-profit youth development and environmental education organization founded in the fall of 2000 by youth and adults
to address the tremendous need for positive youth development resources in New Haven’s low-income neighborhoods. Our mission is to provide opportunities for young people to develop a positive sense of self and connection and commitment to others through programs that incorporate environmental exploration, leadership and community service. Solar Youth’s vision is for youth to become happy and healthy stewards of their own lives and communities and prepared and motivated to succeed in life. Our programs target youth ages 4-19 from New Haven’s low-income communities.

All Solar Youth programs follow our Kids Explore! Kids Teach! Kids Do! program model. Following this model, youth investigate the local ecology of their community (Kids Explore!), identify environmental issues that affect the health of people and the natural environment, and seek solutions through a process of problem-solving and youth led action (Kids Do!), then teach what they have learned and accomplished to others through public education projects (Kids Teach!). As part of our programming, youth are able to follow our “Cycle of Stewardship”; youth build on their experiences, maintain relationships, progressively gain more complex leadership skills, become agents of positive change in their environments, and then serve as role models for younger children.

• Write a 1-2 sentence summary of the work that the Fellow would be conducting (50 words or less. This will be used as your organization’s project description summary on the PPSF website, so be succinct): The Fellow will be working in Solar Youth’s summer camp program, engaging New Haven youth in our model of Kids Do! Kids Explore! And Kids Teach! This role involves planning the program, executing lesson plans, and exploring New Haven with youth.

• Write a more complete description of the specific project you propose and list the duties/outcomes expected of the Fellow. (Suggested length: one to two pages.)

   Solar Youth is in the final stages of launching a new strategic plan that focuses on new areas of growth for the organization. The Yale Fellow will work in close collaboration with Solar Youth’s Executive Director to strengthen the organization’s capacity in carrying out the new plan. The summer fellowship will focus on topics related to non-profit management such as strategic planning, marketing and PR, financial analysis, or strategic budgeting depending on the professional experience, skills and strength of the applicant.
<table>
<thead>
<tr>
<th>Dates (approximate)</th>
<th>Work Times</th>
<th>Focus</th>
<th>Fellow Responsibilities</th>
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<tbody>
<tr>
<td>Week of May 26th</td>
<td>Mon-Fri 8 hrs/day</td>
<td>Planning</td>
<td>Meet with Executive Director and the management team to discuss priorities for the summer and decide on the focus area for the fellow based on the status of the implementation of the strategic plan; and on the skill set of the fellow</td>
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<tr>
<td>Week of June 1st</td>
<td>Mon-Fri 8 hrs/day</td>
<td>Design</td>
<td>The fellow will design an implementation plan for the project in close collaboration with the Executive Director</td>
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<td>June 8th – July 17th</td>
<td>Mon-Fri 8 hrs/day</td>
<td>Implementation</td>
<td>Independently execute the plan including frequent check-ins and deadlines. The fellow will be required to frequently communicate and collaborate with management and program staff to ensure the successful implementation of the plan.</td>
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<tr>
<td>Week of July 20th</td>
<td>Mon-Fri 8 hrs/day</td>
<td>Presentation</td>
<td>The Fellow will present the results of the project to the Executive Director and management team, receive comments, and revise the results based on the comments.</td>
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<tr>
<td>July 27th – Aug 7th</td>
<td>Mon-Fri 8 hrs/day</td>
<td>Finalize</td>
<td>The Fellow will finalize the results of the project, prepare a final document describing the project in its totality and share this document with the Executive Director.</td>
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List specific skills/experience required for the project:

**Required:**
- Experience, and passion for, working with youth-development organizations
• Interest in non-profit management
• Experience in business and management consulting for non-profits organizations

Helpful:
• Professional experience or coursework in strategic planning
• Professional experience or coursework in marketing and PR
• Professional experience or coursework in financial analysis
• Professional experience or coursework in strategic budgeting
• Professional experience or coursework in project management
• Professional experience or coursework education or teaching

• Additional requirements (e.g. a car or weekend working hours). If a car is required, include information regarding parking arrangements and mileage reimbursement):

A car is helpful, however not a requirement, as program sites are within reach by public transportation.

• Briefly describe the work that Yale PPSF Fellows have done with your organization in the past and present. If you have not worked with Yale Fellows, describe any work that Yale students have done with your organization.

In the past, Yale undergraduates and graduate students have acted as Educators in our Summer Camp programs. This includes assisting staff with the preparation, administrative logistics and planning work in addition to curriculum and day to day teaching. Their experience includes curriculum development and programming, working in collaboration with Solar Youth staff. In addition, volunteers from the Yale School of Management have assisted with organizational development such as technology planning, fund development, and research on program design.